

# Subconsultant / Subcontractor Information



Date

Status

Legal Business Name

Principal Office - Street

Principal Office - City

Principal Office - State

Principal Office - Zip

Principal Office - Phone

Taxpayer Id

Web Address

Contact Name

E-mail

**Certificate of Incorporation must be submitted to [compliance@h2m.com](mailto:compliance@h2m.com)**

## Subconsultant / Subcontractor Insurance Coverages

	Carrier Name	Policy #	Expiration Date	Limit
General Liability				
Automobile Liability				
Workers' Compensation				
Disability				
Umbrella Liability				
Professional Liability				
Pollution Liability				
Other				

**Certificates of insurance for each of the policy types above must be forwarded to H2M.**

To ensure receipt, the certificate holder should be named as follows:

H2M architects + engineers  
538 Broad Hollow Rd, 4th Floor East  
Melville, NY 11747  
Attn: Compliance Analyst

Up to date certificates must remain on file and it is the responsibility of the subconsultant/subcontractor to provide revised certificates in the event of a policy change or expiration. Providing certificates as per this request will not relieve the subconsultant/subcontractor from having to fulfill insurance related requirements described in current and/or future agreements with H2M.

## Subconsultant / Subcontractor Capabilities

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### *Subconsultant Services*

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Architectural- professional services	Environmental- professional services
Architectural- acoustics	Environmental- commissioning
Architectural- environmental	Environmental- industrial hygiene
Architectural- historical preservation	Environmental- planning
Architectural- interior design	Environmental- SEQRA/EIS/EAF
Architectural- landscape	Environmental- wetlands delineation
Architectural- modeling and renderings	Environmental- other
Architectural- other	Land Surveying
Engineering- professional services	Code consulting
Engineering- civil	Construction administration
Engineering- electrical	Construction inspection
Engineering- environmental	Drafting (CADD and Revit)
Engineering- fire protection	Permitting and expediting
Engineering- geotechnical	Other
Engineering- mechanical	
Engineering- structural	
Engineering- traffic	
Engineering- wastewater	
Engineering- water	
Engineering- other	

### *Subcontractor Services*

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Asbestos / lead testing  
Laboratory analysis (including sample pick-up)  
Materials testing  
Miscellaneous construction  
Monitoring wells / drilling  
Soil borings / sieve analysis / cores  
Test pits / percolation testing  
Other

## Subconsultant / Subcontractor Certifications

### **Minority Owned Business Enterprise**

New York State (Empire State Development)	Certified	Not certified	Expiration date:
New York City (Dept. of Small Business Services)	Certified	Not certified	Expiration date:
New Jersey State	Certified	Not certified	Expiration date:
Other			Expiration date:

### **Woman Owned Business Enterprise**

New York State (Empire State Development)	Certified	Not certified	Expiration date:
New York City (Dept. of Small Business Services)	Certified	Not certified	Expiration date:
New Jersey State	Certified	Not certified	Expiration date:
Other			Expiration date:

### **Disadvantaged Business Enterprise**

USDOT	Certified	Not certified	Expiration date:
Other			Expiration date:

### **Small Business Enterprise**

New Jersey State	Certified	Not certified	Expiration date:
Other			Expiration date:

### **Service-Disabled Veteran Owned Business**

New York State (Office of General Services)	Certified	Not certified	Expiration date:
New Jersey State	Certified	Not certified	Expiration date:

### **Section 3 Business Concern**

To determine if your firm qualifies as a Section 3 Business Concern, as defined by the U.S. Department of Housing and Urban Development (HUD), please visit:

HUD	Registered	Not Registered	Expiration date:
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**A copy of each certificate must be sent to [compliance@h2m.com](mailto:compliance@h2m.com)**

As an authorized representative of \_\_\_\_\_, I, \_\_\_\_\_  
 certify that the information provided above is accurate as of \_\_\_\_\_.